



**Farmersville City Council
Special Meeting**

Paul Boyer, Mayor
Tina Hernandez Mayor Pro Tem
Gregorio Gomez, Council Member
Ruben Macareno, Council Member
Danny Valdovinos, Council Member

Monday, August 30, 2021 6:00 PM
Meeting held in Civic Center Council Chambers –
909 W. Visalia Road Farmersville, California

**Pursuant to Governor Newsom's Executive Order N-25-20,
the City of Farmersville will be allowing the public, staff, and City Council to
attend this meeting via Zoom Meeting.**

**Please dial 1-669-900-6833
Meeting ID: 81256371272
Password: 017246**

- 1. Call to Order:**
- 2. Roll Call:**
- 3. Invocation:**
- 4. Pledge of Allegiance:**
- 5. Public Comment:**

Comments from the public are limited to items listed on the agenda (GC 54954.3a). Speakers should limit their comments to not more than two (2) minutes. No more than twenty (20) total minutes will be allowed for Public Comment. Comments are to be addressed to the Council as a body and not to any individual Council Member.

6. General Business

- A. Study Session - Review of Proposed Service Fees taken from the Cost of Services Study Prepared by Revenue & Costs Specialists, LLC in preparation for Public Hearing on adoption of Comprehensive Fee Schedule at a future meeting**
- B. Discussion on graffiti issues**

7. Adjournment:

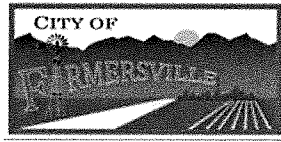
NOTICE TO PUBLIC

The City of Farmersville Civic Center and City Council Chambers comply with the provisions of the Americans with Disabilities Act (ADA). Anyone needing special assistance please contact City Hall at (559) 747-0458 please allow at least six (6) hours prior to the meeting so that staff may make arrangements to accommodate you.

Materials related to an item on this agenda submitted to the Council after distribution of the agenda packet are available for public inspection in the City's offices during normal business hours.

Drafted by: J. Gomez

Strong Roots.....Growing Possibilities



City Council

Staff Report 6A

TO: Honorable Mayor and City Council

FROM: Steve Huntley, CPFO, IPMA-SCP
Director of Finance and Administration

DATE: August 30, 2021

SUBJECT: **Study Session - Review of Proposed Service Fees taken from the Cost of Services Study Prepared by Revenue & Costs Specialists, LLC in preparation for Public Hearing on adoption of Comprehensive Fee Schedule at a future meeting.**

RECOMMENDED ACTION:

It is recommended that the City Council review the summary of Proposed Service Fees taken from the Cost of Services Study prepared and presented by Revenue & Costs Specialists, LLC (RCS), from the meeting of August 23, 2021 and then give direction regarding the Schedule of Fees to be presented during the public hearing within the future meeting of September 13, 2021.

BACKGROUND:

The purpose of City government is to service the needs of the people by providing essential services and various voluntary services. The City offers a variety of services to the community including those such as planning and building development services, park and community services, rental of City property, police and fire services, and other miscellaneous City services of a voluntary or limited nature. These services are funded in part by fees paid by the users and in part by a General Fund subsidy. The degree to which the General Fund (and Enterprise Funds) is needed to subsidize the costs of these services is ultimately determined by City Council policy and Community priorities.

However, Proposition 4 of November 1979, coupled with its immediate predecessor, Proposition 13, brought about the greatest changes in California governmental financing in a century. Proposition 218, passed in 1996 further limited local governments' revenue source options. Those propositions have had, and will continue to have, a profound effect on California governments.

One effect of these propositions has been a constant search for new revenue sources to finance services required by the City. In addition, State and Federal program revenues continue to decrease. Consequently, the City faces the prospect of declining revenue with which to fund City services.

With the passage of yet another proposition – Proposition 26 in 2010 - the voters of California put limits on fees for which there is no direct benefit provided to the fee payer. This proposition also contains numerous exemptions, therefore, there are no fees or proposed fees included in this report which come under the limitations of Proposition 26.

The California Government Code allows the City to charge fees (“fees”) to recipients of certain services to recover “costs reasonably borne” by the City in providing those services. The fees may not exceed those “costs reasonably borne” or they are considered special taxes that must be approved by two-thirds of the voters.

In order to determine the actual costs of providing services and ensure the fees charged do not exceed the costs, the City hired a consultant, Revenue & Cost Specialists, LLC (RCS), to perform a complete Cost Allocation and User Fee Study. RCS is an expert in the industry and has been providing fee and costing services to local government agencies for over 40 years.

RCS, with assistance from City staff, completed a comprehensive cost of services study to determine these actual costs. This study was completed by subjecting the City’s operations to a detailed analysis seeking alternate and more equitable ways to finance its services.

The methodology used for this analysis is the “costs reasonably borne” test established by Section 8(c) of Proposition 4, now Article XIII B of the California Constitution. The methodology followed by both the Authors of Proposition 4, and consequently by RCS, determines the full business cost of providing reported City services. It also identifies the beneficiaries of those services and determines if they are paying in relationship to benefits derived or if they are deserving of a subsidy paid from the taxes paid by all local citizens and businesses.

DISCUSSION:

The purpose of the study session is to ensure that the City has considered and accurately accounts for the full cost of providing various programs and services. Attached is the Summary of Cost of Services, (EXHIBIT A) which provides the proposed cost of personal choice services, the tax subsidy, if any, proposed for City services and cost recovery recommendations. This is the basis for the proposed City schedule of new, increased, and confirmed fees and service charges.

The cost of services benefiting individuals and not the entire community should be borne by the individuals receiving the service. Determining the cost of such services ensures that fees recover only costs reasonably borne, as established by

Section 8(c) of Proposition 4, now Article XIIB of the California Constitution. To the extent the fee revenue does not cover the full cost of providing the service, the difference is subsidized by tax dollars from the City's General Fund (or Enterprise Funds, depending upon the service provided). The community benefits from subsidies for certain fees and it is not judged by staff to be in the best interest of the community to charge full cost of recovery in all cases.

On January 23, 2012, the City Council adopted Resolution 2012-007 establishing a schedule of fees and charges for City services. Almost ten years later, an in-depth study was warranted as significant process and organizational changes have occurred in the interim along with an increase in the demand for City services.

Since 2012, there have been many changes in Farmersville; differences in the economy, in City staffing, in City procedures, and in regulations. These changes have all influenced the cost of providing services to the public.

Upon the completion of the study, RCS presented the recommendations noted in the attached documents. These recommendations, if implemented, would firmly establish the financial integrity of the analyzed City services and would establish a continuing cost control system following the business principles which are generally espoused for government, but often are ignored in application.

For your reference, the Study is attached. There is a Table of Contents on page 4, however special consideration should be paid to the following:

- Pages 19-22 details all services studied and the resources currently used to finance these services – the Grand Total on page 22 shows a total subsidy of \$423,384 or 55%.
- Pages 29-36 summarizes the services by department or type – Table 5 on page 35 shows a summary which includes possible new revenue bringing down the subsidy level to 24%.
- Pages 40-62 details the current and recommended fees in service number order.
- Pages 64-341 details the services with a description and the related costs. This is in service number order.

RCS is recommending changes which would result in a potential increase to revenues of \$237,300, as summarized on page 35 of the Study.

The City has not completed a cost services study since January 2012. Going forward, staff would like to make it a part of the routine budgeting process of the City. Staff's present intention is to recommend that at the City Council meeting of September 13, 2021, the Council approve the proposed fees set forth in EXHIBIT A.

On August 23rd the Council was presented with the Cost of Services Study to review, receive, and file. This was accompanied by a presentation by City staff and RCS consultants with time for questions by the Council.

August 30th, at direction of City Council, staff will hold a study session to further discuss the details of the Cost Services Study, changes made to common fees, and specifically examine the listing of suggested fees from the Cost of Services Study.

On September 13th the Council will be requested to: (1) open a public hearing and take any testimony from the public; and (2) adopt Resolution 2021-045 concerning the public hearing and the fee and service charge recommendations made from the Cost of Service Study and provide staff with further direction as appropriate.

Per Government Code §66017, fees and service charges imposed upon development projects (e.g., the issuance of a permit for construction or reconstruction but not a permit to operate) shall be effective no sooner than 60 days following Council's final action on adoption or increase of the fee or service charge. Accordingly, staff recommends making the updated City schedule of fees and service charges effective as of January 1, 2022, which is well beyond the required 60 days after Council's adoption of the resolution on September 13, 2021, and will allow plenty of time for both the public and staff to prepare.

Notice of the public hearing was given in accordance with Government Code Section 6062a and there are no written requests on file for mailed notice of the meetings and public hearing.

Attachment(s): 2

1. **Exhibit A:** Summary of Proposed Service Fees.
2. **Exhibit B:** Proposed Comprehensive Fee Schedule.

CITY OF FARMERSVILLE - SUMMARY OF PROPOSED SERVICE FEES
UNIT REVENUES, COSTS, UNITS AND POSSIBLE NEW REVENUES
FISCAL YEAR 2020-21

REF #	SERVICE	CURRENT FEE / UNIT REVENUE	ACTUAL COST / UNIT COST	% UNIT CHANGE	UNIT PROFIT/ (SUBSIDY)
DEVELOPMENT SERVICES					
S-001	CONDITIONAL USE PERMIT	\$1,500	\$1,782	19%	(\$282)
S-002	C.U.P. AMENDMENT	\$0	\$953	0%	(\$953)
S-003	C.U.P. EXTENSION	\$500	\$830	66%	(\$330)
S-004	SITE PLAN REVIEW	\$1,300	\$2,209	70%	(\$909)
S-005	MINOR DEVIATION	\$200	\$238	19%	(\$38)
S-006	VARIANCE	\$1,200	\$1,782	49%	(\$582)
S-007	ZONE CHANGE-TEXT	\$1,500	\$2,274	52%	(\$774)
S-008	GENERAL PLAN AMENDMENT	\$1,350	\$2,274	68%	(\$924)
S-009	SPECIFIC PLAN REVIEW/AMENDMENT	\$0	\$2,274	0%	(\$2,274)
S-010	COMBINED GP AMEND/ZONE CHANGE-MAP	\$1,500	\$2,765	84%	(\$1,265)
S-011	COMBINED TENT TRACT/PLANNED DEV	\$1,700	\$4,764	180%	(\$3,064)
S-012	TENTATIVE PARCEL MAP	\$1,200	\$3,015	151%	(\$1,815)
S-013	TENTATIVE TRACT MAP	\$2,500	\$6,094	144%	(\$3,594)
S-014	LOT MERGER	\$800	\$1,513	89%	(\$713)
S-015	LOT LINE ADJUSTMENT	\$800	\$2,209	176%	(\$1,409)
S-016	ANNEXATION	\$2,600	\$9,123	251%	(\$6,523)
S-017	CATEGORICAL EXEMPTION	\$300	\$316	5%	(\$16)
S-018	INITIAL STUDY & NEGATIVE DECLAR	\$2,000	\$3,957	98%	(\$1,957)
S-019	INITIAL STUDY & MITIG NEG DEC	\$1,800	\$4,202	133%	(\$2,402)
S-020	ENVIRONMENTAL IMPACT REPORT	\$500	\$0	-100%	\$500
S-021	TIME EXTENSION	\$350	\$830	137%	(\$480)
S-022	SIGN PERMIT	\$500	\$61	-88%	\$439
S-023	TEMPORARY SIGN	\$100	\$31	-69%	\$69
S-024	ZONING VERIFICATION LETTER	\$0	\$61	0%	(\$61)
S-025	HOME OCCUPATION REVIEW	\$100	\$31	-69%	\$69
S-026	ADDRESS CHANGE/ASSIGNMENT	\$0	\$129	0%	(\$129)
S-027	EXTRA PLAN REVIEW [PLANNING]	\$0	\$0	0%	\$0
S-028	EXTRA INSPECTION [PLANNING]	\$0	\$0	0%	\$0
S-029	APPEAL OF RULING	\$1,000	\$839	-16%	\$161
S-030	SPECIAL MEETING - PLANNING COMM	\$250	\$0	-100%	\$250
S-031	SPECIAL MEETING - CITY COUNCIL	\$250	\$0	-100%	\$250
S-032	DETERMIN PUBLIC CONVENIEN/NECESSITY	\$1,000	\$880	-12%	\$120
S-033	r/ CERTIFIED REGULATORY PROGRAM	\$0	\$0	0%	\$0
S-034	r/ HOUSE MOVE IN	\$0	\$0	0%	\$0
S-035	r/ HOUSE MOVER FEE	\$0	\$0	0%	\$0
S-036	FINAL PARCEL MAP	\$500	\$3,050	510%	(\$2,550)
S-037	FINAL TRACT MAP	\$1,200	\$4,821	302%	(\$3,621)
S-038	MAP AMENDMENT	\$0	\$1,349	0%	(\$1,349)
S-039	PUBLIC EASEMENT CREATION	\$0	\$0	0%	\$0
S-040	STREET/R-O-W ABANDON/VACATION	\$0	\$0	0%	\$0
S-041	TRAFFIC CONTROL PLAN REVIEW	\$0	\$1,224	0%	(\$1,224)
S-042	TRAFFIC CONTROL DAILY INSPECTION	\$0	\$69	0%	(\$69)
S-043	ADA FOR PUBLIC R-O-W	\$0	\$150	0%	(\$150)
S-044	ON-SITE LANDSCAPE PLAN REVIEW	\$0	\$2,661	0%	(\$2,661)
S-045	OFF-SITE LANDSCAPE PLAN REVIEW	\$0	\$1,959	0%	(\$1,959)
S-046	STORMWATER POLLUTE PREV.PLAN(SWPPP)	\$0	\$1,201	0%	(\$1,201)
S-047	STORMWATER MITIG REVIEW/WAIVER	\$0	\$451	0%	(\$451)
S-048	LANDSCAPE LIGHTING DISTRICT ESTABL.	\$0	\$0	0%	\$0
S-049	SINGLE FAM RESID PLAN CHECK/INSPECT	\$0	\$2,732	0%	(\$2,732)
S-050	ALL OTHER ENGINEERING PLAN CHECK	\$0	\$8,066	0%	(\$8,066)
S-051	ALL OTHER ENGINEERING INSPECTION	\$0	\$7,439	0%	(\$7,439)
S-052	ADDL ENGINEERING PLAN CHECK/INSPECT	\$0	\$0	0%	\$0
S-053	BOND PROCESSING/REDUCTION	\$0	\$466	0%	(\$466)
S-054	r/ ENGINEERING DESIGN EXCEPTION	\$0	\$0	0%	\$0

SUBTOTAL - DEVELOPMENT SERVICES \$76,100

PUBLIC SAFETY					
S-055	FIRE SUPPRES AND ALRM SYS INSP	\$50	\$53	6%	(\$3)
S-056	COMMERCIAL COMPLI & FOLLOW-UP INSP	\$1	\$27	1902%	(\$25)
S-057	HYDRANT FLOW TESTING	\$100	\$53	-47%	\$47
S-058	WEED ABATEMENT	\$0	\$27	0%	(\$27)
S-059	FIREWORKS BOOTH PERMIT & INSPECTION	\$50	\$53	6%	(\$3)
S-060	FIRE SERVICE STAND-BY (PER HR)	\$50	\$0	-100%	\$50

POSSIBLE ANNUAL NEW		
# UNITS	SUGGEST	REVENUE
5	100%	\$1,400
1	100%	\$1,000
1	100%	\$300
6	100%	\$5,500
3	100%	\$100
1	100%	\$600
1	100%	\$800
2	100%	\$1,800
1	100%	\$2,300
2	100%	\$2,500
1	100%	\$0
3	100%	\$5,400
1	100%	\$3,600
1	100%	\$700
2	100%	\$2,800
1	100%	\$0
5	100%	\$100
1	100%	\$2,000
1	100%	\$2,400
1	100%	\$0
1	100%	\$500
5	100%	(\$2,200)
10	100%	(\$700)
5	100%	\$300
7	100%	(\$500)
7	100%	\$900
1	100%	\$0
1	100%	\$0
1	100%	(\$200)
1	100%	\$0
1	100%	\$0
1	100%	(\$100)
0	100%	\$0
0	100%	\$0
0	100%	\$0
2	100%	\$5,100
1	100%	\$3,600
1	100%	\$1,300
1	100%	\$0
1	100%	\$0
2	100%	\$2,400
10	100%	\$700
4	100%	\$600
3	100%	\$0
3	100%	\$0
2	100%	\$2,400
2	100%	\$900
1	100%	\$0
10	100%	\$27,300
5	100%	\$0
5	100%	\$0
10	100%	\$0
1	100%	\$500
0	100%	\$0

50	100%	\$200
264	100%	\$6,700
1	100%	\$0
100	100%	\$2,700
8	100%	\$0
2	100%	\$0

CITY OF FARMERSVILLE - SUMMARY OF PROPOSED SERVICE FEES
UNIT REVENUES, COSTS, UNITS AND POSSIBLE NEW REVENUES
FISCAL YEAR 2020-21

REF #	SERVICE	CURRENT FEE / UNIT REVENUE	ACTUAL COST / UNIT COST	% UNIT CHANGE	UNIT PROFIT/ (SUBSIDY)
S-061	FIRE ENGINE STAND BY (PER HR)	\$125	\$0	-100%	\$125
S-062	FIRE SERVICE CIVIL COST COLLECTION	\$0	\$0	-100%	\$0
S-063	r/ COMMUNITY CARE LICENSE INSPECT	\$0	\$0	0%	\$0
S-064	r/ APARTMENT INSPECTION	\$0	\$0	0%	\$0
S-065	r/ FIRE FALSE ALARM	\$0	\$0	0%	\$0
S-066	r/ FIRE REPORT FEE	\$0	\$0	0%	\$0
S-067	TRAFFIC ACCIDENT REPORT	\$25	\$26	4%	(\$1)
S-068	CRIMINAL HISTORY REPORT	\$25	\$26	4%	(\$1)
S-069	ALIEN CLEARANCE LETTER	\$28	\$26	-6%	\$2
S-070	VEHICLE ID VERIFICATION	\$33	\$60	84%	(\$27)
S-071	CITATION SIGN OFF	\$18	\$41	132%	(\$23)
S-072	LIVESCAN	\$18	\$60	241%	(\$42)
S-073	FINGERPRINTING - INK	\$18	\$60	241%	(\$42)
S-074	POLICE ALARM PERMIT - RESIDENTIAL	\$0	\$16	0%	(\$16)
S-075	POLICE ALARM PERMIT - COMMERCIAL	\$0	\$28	0%	(\$28)
S-076	FALSE ALARM RESPONSE	\$7	\$41	477%	(\$34)
S-077	DISTURBANCE RESPONSE (WITHIN 1 YR)	\$0	\$0	0%	\$0
S-078	DUI ACCIDENT	\$400	\$710	77%	(\$310)
S-079	DUI ACCIDENT WITH INJURY	\$550	\$935	70%	(\$385)
S-080	DUI ACCIDENT WITH FATALITY	\$800	\$1,569	96%	(\$769)
S-081	DUI ARREST	\$250	\$412	65%	(\$162)
S-082	HIT AND RUN SUSPECT ACCIDENT INVES	\$0	\$935	0%	(\$935)
S-083	VEHICLE TOW	\$100	\$149	49%	(\$49)
S-084	VEHICLE TOW W/ARREST OR HABITUAL	\$200	\$341	70%	(\$141)
S-085	ABANDONED VEHICLE RELEASE	\$150	\$148	-1%	\$2
S-086	CCW CLEARANCE LETTER	\$28	\$26	-6%	\$2
S-087	FIREARMS DEALER/BUSINESS PERMIT	\$0	\$94	0%	(\$94)
S-088	FIREARMS STORAGE FEE	\$20	\$80	298%	(\$60)
S-089	SUSPECT PROPERTY STORAGE FEE	\$10	\$10	0%	\$0
S-090	STATUTORY REGISTRATON	\$8	\$100	1104%	(\$92)
S-091	PD ESCORT FOR OVERLOAD PERMIT	\$0	\$0	0%	\$0
S-092	MASSAGE BUSINESS PERMIT (ANNUAL)	\$0	\$51	0%	(\$51)
S-093	ADULT BUSINESS PERMIT	\$0	\$0	0%	\$0
S-094	CARD ROOM PERMIT	\$0	\$0	0%	\$0
S-095	r/ REPOSSESSION FEE	\$0	\$0	0%	\$0
S-096	r/ JUVENILE DENT LATE PARENT RESP	\$0	\$0	0%	\$0
S-097	r/ LOST CITATION REPLACEMENT	\$0	\$0	0%	\$0

SUBTOTAL - PUBLIC SAFETY \$80,900

POSSIBLE ANNUAL NEW			
# UNITS	SUGGEST	REVENUE	
2	100%	\$0	(a)
503	100%	\$0	(a)
0	100%	\$0	(e)
0	100%	\$0	(e)
0	100%	\$0	(e)
0	100%	\$0	(e)
800	100%	\$700	
24	100%	\$0	
24	100%	\$0	
120	100%	\$3,300	
150	61%	\$1,100	(e)
150	100%	\$6,300	
12	100%	\$500	
300	100%	\$4,700	
200	100%	\$5,700	
175	20%	\$200	(d)
1	100%	\$0	(a)
12	100%	\$3,700	
8	100%	\$3,100	
1	100%	\$800	
80	100%	\$13,000	
6	100%	\$5,600	
60	100%	\$2,900	
120	100%	\$16,900	
12	100%	\$0	
25	100%	\$0	
1	100%	\$100	
6	100%	\$400	
12	100%	\$0	
90	33%	\$2,200	(c)
1	100%	\$0	
1	100%	\$100	
1	100%	\$0	
1	100%	\$0	
0	100%	\$0	(e)
0	100%	\$0	(e)
0	100%	\$0	(e)

PUBLIC WORKS					
S-098	RIGHT-OF-WAY ENCROACHMENT PERMIT	\$30	\$147	389%	(\$117)
S-099	ANNUAL PUBLIC UTILITY ENCROACHMENT	\$80	\$1,173	1366%	(\$1,093)
S-100	CURB AND/OR GUTTER INSPECTION	\$65	\$175	169%	(\$110)
S-101	DRIVEWAY INSPECTION - RESIDENTIAL	\$65	\$175	169%	(\$110)
S-102	DRIVEWAY INSPECTION - COMMERCIAL	\$65	\$175	169%	(\$110)
S-103	PERMANENT ENCROACHMENT PERMIT	\$30	\$139	363%	(\$109)
S-104	RIGH OF WAY INSTALLATION BY CITY	\$0	\$0	0%	\$0
S-105	RIGHT OF WAY MAINTENANCE (ABATEMENT)	\$0	\$0	0%	\$0
S-106	SEWER CONNECTION INSTALL BY CITY	\$0	\$0	0%	\$0
S-107	SEWER SERVICE REPAIRS BY CITY	\$0	\$0	0%	\$0
S-108	RENTAL OF CONSTRUCTION WATER METER	\$90	\$231	157%	(\$141)
S-109	UTILITY CONNECTION INSPECTION	\$0	\$81	0%	(\$81)
S-110	BACKFLOW TEST NOTIFICATION	\$0	\$67	0%	(\$67)
S-111	REPAIR WORK	\$0	\$0	0%	\$0
S-112	r/ SEWER TRUNK LINE INSTALL	\$0	\$0	0%	\$0

SUBTOTAL - PUBLIC WORKS \$47,900

3	100%	\$400	
8	100%	\$8,700	
1	100%	\$100	
1	100%	\$100	
1	100%	\$100	
1	100%	\$100	
3	100%	\$0	
1	100%	\$0	
1	100%	\$0	
0	100%	\$0	
3	100%	\$400	
3	100%	\$200	
563	100%	\$37,800	
1	100%	\$0	
0	100%	\$0	(e)

ADMINISTRATIVE SVCS					
S-113	NEW UTILITY ACCOUNT	\$13	\$85	576%	(\$72)
S-114	LATE PAYMENT - 1ST NOTICE	\$5	\$1	-86%	\$4
S-115	LATE PAYMENT - 2ND NOTICE	\$0	\$1	0%	(\$1)
S-116	DOOR HANGER	\$0	\$49	0%	(\$49)
S-117	PAYMENT PLAN PROCESSING	\$0	\$62	0%	(\$62)
S-118	RECONNECTION - NORMAL BUSINESS HOUR	\$35	\$85	142%	(\$50)

206	100%	\$14,800	
200	100%	(\$900)	
100	100%	\$100	
30	100%	\$1,500	
20	100%	\$1,200	
382	53%	\$3,700	(d)

CITY OF FARMERSVILLE - SUMMARY OF PROPOSED SERVICE FEES
UNIT REVENUES, COSTS, UNITS AND POSSIBLE NEW REVENUES
FISCAL YEAR 2020-21

REF #	SERVICE	CURRENT FEE /	ACTUAL COST /	% UNIT CHANGE	UNIT PROFIT/ (SUBSIDY)	POSSIBLE ANNUAL NEW		
		UNIT REVENUE	UNIT COST			# UNITS	SUGGEST	REVENUE
S-119	RECONNECTION - AFTER HRS	\$50	\$231	363%	(\$181)	4	57%	\$300
S-120	WATER METER DAMAGE BY CUSTOMER	\$40	\$0	-100%	\$40	8	100%	\$0
S-121	BUSINESS LICENSE - NEW APPLICATION	\$0	\$80	0%	(\$80)	46	100%	\$3,700
S-122	BUSINESS LICENSE - RENEWAL	\$0	\$18	0%	(\$18)	400	100%	\$7,300
S-123	CANNABIS EMPLOYEE BCKGROUND CHCK	\$117	\$147	26%	(\$30)	60	100%	\$1,800
S-124	TEMPORARY OUTDOOR SALES PERMIT	\$25	\$86	244%	(\$61)	1	100%	\$100
S-125	GARAGE SALE PERMIT	\$6	\$4	-29%	\$2	250	100%	(\$400)
S-126	CONSTRUCTION PERMIT CARD	\$45	\$18	-60%	\$27	100	100%	(\$2,700)
S-127	EVENTS PERMIT	\$68	\$138	104%	(\$70)	10	100%	\$700
S-128	BAD CHECK	\$0	\$98	0%	(\$98)	12	100%	\$1,200
S-129	DUPLICATION - PRINTED	\$0	\$0	0%	\$0	1	100%	\$0
S-130	DUPLICATION - ELECTRONIC	\$0	\$4	0%	(\$4)	1	100%	\$0
S-131	DUPLICATION - FULL DOCUMENT	\$0	\$0	0%	\$0	1	100%	\$0
S-132	INITIATIVE FEE	\$0	\$559	0%	(\$559)	1	0%	\$0
S-133	LEASED PROPERTY	\$13,653	\$18,381	35%	(\$4,729)	12	75%	\$0
SUBTOTAL - ADMINISTRATIVE SVCS								\$32,400

- (a) Insufficient data to determine financial impact
(b) Deposit based service/fee
(c) Fee restricted by Law
(d) Fees are market sensitive/suggest subsidy
(e) Deletion of service/fee

SERVICE	POSSIBLE NEW REVENUE
[S-001 to S-054] DEVELOPMENT SERVICES	\$76,100
[S-055 to S-097] PUBLIC SAFETY	\$80,900
[S-098 to S-112] PUBLIC WORKS	\$47,900
[S-113 to S-133] ADMINISTRATIVE SVCS	\$32,400
	\$237,300

CITY OF FARMERSVILLE: COMPREHENSIVE FEE SCHEDULE 1/1/2022

REF_NO	Fee Name / Type	Fee Amount / Format
S-001	CONDITIONAL USE PERMIT	\$1,780 per application plus engineering fees where applicable
S-002	C.U.P. AMENDMENT	\$955 per application
S-003	C.U.P. EXTENSION	\$830 per application
S-004	SITE PLAN REVIEW	\$2,210 per application
S-005	MINOR DEVIATION	\$240 per application
S-006	VARIANCE	\$1,780 per application plus engineering fees where applicable
S-007	ZONE CHANGE-TEXT	\$2,275 per application
S-008	GENERAL PLAN AMENDMENT	\$2,275 per application
S-009	SPECIFIC PLAN REVIEW/AMENDMENT	\$2,275 per application
S-010	COMBINED GP AMEND/ZONE CHANGE-MAP	\$2,765 per application
S-011	COMBINED TENT TRACT/PLANNED DEV	\$4,765 per plan
S-012	TENTATIVE PARCEL MAP	\$3,015 per map
S-013	TENTATIVE TRACT MAP	\$6,060 per map with up to 30 lots, plus \$ 35 ea addl lot
S-014	LOT MERGER	\$1,515 per application
S-015	LOT LINE ADJUSTMENT	\$2,210 per application
S-016	ANNEXATION	\$9,125 per application
S-017	CATEGORICAL EXEMPTION	\$315 per application plus State and Local fees
S-018	INITIAL STUDY & NEGATIVE DECLAR	\$3,960 per application plus State and Local fees, or actual staff and outside costs if service is performed by third party
S-019	INITIAL STUDY & MITIG NEG DEC	\$4,200 per application plus State and Local fees, or actual staff and outside costs if service is performed by third party
S-020	ENVIRONMENTAL IMPACT REPORT	Actual staff and outside costs plus State and Local fees
S-021	TIME EXTENSION	\$830 per application
S-022	SIGN PERMIT	\$60 per sign
S-023	TEMPORARY SIGN	\$30 per sign
S-024	ZONING VERIFICATION LETTER	\$60 per letter
S-025	HOME OCCUPATION REVIEW	\$30 per business
S-026	ADDRESS CHANGE/ASSIGNMENT	\$130 per address
S-027	EXTRA PLAN REVIEW [PLANNING]	Actual staff and outside cost with a 1 hour minimum
S-028	EXTRA INSPECTION [PLANNING]	Actual staff and outside cost with a 1 hour minimum
S-029	APPEAL OF RULING	\$840 per appeal
S-030	SPECIAL MEETING - PLANNING COMM	Actual staff and outside costs
S-031	SPECIAL MEETING - CITY COUNCIL	Actual staff and outside costs
S-032	DETERMIN PUBLIC CONVENIEN/NECESSITY	\$880 per letter
S-033	r/ CERTIFIED REGULATORY PROGRAM	Remove. Service is no longer needed
S-034	r/ HOUSE MOVE IN	Remove. Service is no longer needed
S-035	r/ HOUSE MOVER FEE	Remove. Service is no longer needed
S-036	FINAL PARCEL MAP	\$3,030 per map \$ 40 ea addl lot
S-037	FINAL TRACT MAP	\$4,750 per map \$ 70 ea addl lot
S-038	MAP AMENDMENT	\$1,350 per map
S-039	PUBLIC EASEMENT CREATION	\$2,500 deposit for actual staff and outside costs
S-040	STREET/R-O-W ABANDON/VACATION	\$2,500 deposit for actual staff and outside costs
S-041	TRAFFIC CONTROL PLAN REVIEW	\$1,225 per plan
S-042	TRAFFIC CONTROL DAILY INSPECTION	\$70 per day
S-043	ADA FOR PUBLIC R-O-W	\$150 per application
S-044	ON-SITE LANDSCAPE PLAN REVIEW	\$2,660 per plan
S-045	OFF-SITE LANDSCAPE PLAN REVIEW	\$1,960 per plan
S-046	STORMWATER POLLUTE PREV.PLAN(SWPPP)	\$1,200 per plan
S-047	STORMWATER MITIG REVIEW/WAIVER	\$450 per plan
S-048	LANDSCAPE LIGHTING DISTRICT ESTABL.	Deposit of \$2,500 for actual staff & outside costs
S-049	SINGLE FAM RESID PLAN CHECK/INSPECT	\$2,730 per application

S-050	ALL OTHER ENGINEERING PLAN CHECK	\$2,595- projects \$250,000 or less, plus 0.45% of project valuation beyond \$250,000
S-051	ALL OTHER ENGINEERING INSPECTION	\$2,375- projects \$250,000 or less, plus 0.42% of project valuation beyond \$250,000
S-052	ADDL ENGINEERING PLAN CHECK/INSPECT	Actual staff and outside cost with 1/2 hour minimum
S-053	BOND PROCESSING/REDUCTION	\$465 per request
S-054	r/ ENGINEERING DESIGN EXCEPTION	Remove. Service is no longer needed
S-055	FIRE SUPPRES AND ALRM SYS INSPEC	\$55 per inspection
S-056	COMMERCIAL COMPLI & FOLLOW-UP INSP	No charge- 1st & 2nd inspection \$25- 3rd inspection \$25- 4th inspection \$25 - 5th inspection
S-057	HYDRANT FLOW TESTING	\$55 per test
S-058	WEED ABATEMENT	\$25 per inspection- 2nd failed inspection and beyond, plus actual staff and outside costs if mitigation is required
S-059	FIREWORKS BOOTH PERMIT & INSPECTION	\$55 per permit plus \$50 refundable deposit
S-060	FIRE SERVICE STAND-BY (PER HR)	Fully allocated hourly rate for staff involved
S-061	FIRE ENGINE STAND BY (PER HR)	Emergency Vehicles & Equipment- Current FEMA Equipment Rates https://www.fema.gov/assistance/public/schedule-equipment-rates
S-062	FIRE SERVICE CIVIL COST COLLECTION	Emergency Vehicles & Equipment - Current FEMA Equipment Rates https://www.fema.gov/assistance/public/schedule-equipment-rates Fire Volunteer - \$15 per volunteer plus expenses and 25% admin fee Fire Engine Water - \$0.15 per gallon Fire Engine Foam
S-063	r/ COMMUNITY CARE LICENSE INSPECT	Remove. Service combined with other commercial inspection
S-064	r/ APARTMENT INSPECTION	Remove
S-065	r/ FIRE FALSE ALARM	Remove. Service is no longer needed
S-066	r/ FIRE REPORT FEE	Remove. Refer to COPY - PRINT fee
S-067	TRAFFIC ACCIDENT REPORT	\$25 per report
S-068	CRIMINAL HISTORY REPORT	\$25 per report
S-069	ALIEN CLEARANCE LETTER	\$25 per letter
S-070	VEHICLE ID VERIFICATION	\$60 per vehicle
S-071	CITATION SIGN OFF	\$25 per citation
S-072	LIVESCAN	\$60 per application
S-073	FINGERPRINTING - INK	\$60 per application
S-074	POLICE ALARM PERMIT - RESIDENTIAL	\$15 per permit
S-075	POLICE ALARM PERMIT - COMMERCIAL	\$30 per permit
S-076	FALSE ALARM RESPONSE	First 3 in fiscal year- no charge Each subsequent response - \$60 per response
S-077	DISTURBANCE RESPONSE (WITHIN 1 YR)	No charge- 1st response \$100- 2nd response \$200- 3rd response \$400 - Each subsequent response
S-078	DUI ACCIDENT	\$710 per incident
S-079	DUI ACCIDENT WITH INJURY	\$935 per incident
S-080	DUI ACCIDENT WITH FATALITY	\$1,570 per incident
S-081	DUI ARREST	\$410 per arrest plus any fees imposed by the County
S-082	HIT AND RUN SUSPECT ACCIDENT INVES	\$935 per incident
S-083	VEHICLE TOW	\$150 per vehicle
S-084	VEHICLE TOW W/ARREST OR HABITUAL	\$340 per vehicle
S-085	ABANDONED VEHICLE RELEASE	\$150 per vehicle
S-086	CCW CLEARANCE LETTER	\$25 per letter

S-087	FIREARMS DEALER/BUSINESS PERMIT	\$95 per permit
S-088	FIREARMS STORAGE FEE	\$60 per firearm plus \$20 per month for storage
S-089	SUSPECT PROPERTY STORAGE FEE	\$10 per month
S-090	STATUTORY REGISTRATON	\$100 per registration State law disallows charging a fee for 290s
S-091	PD ESCORT FOR OVERLOAD PERMIT	Fully allocated hourly rate for staff involved
S-092	MASSAGE BUSINESS PERMIT (ANNUAL)	\$50 per permit
S-093	ADULT BUSINESS PERMIT	Fully allocated hourly rate for staff involved
S-094	CARD ROOM PERMIT	Fully allocated hourly rate for staff involved
S-095	r/ REPOSSESSION FEE	Remove. Service is no longer needed
S-096	r/ JUVENILE DENT LATE PARENT RESP	Remove. Service is no longer needed
S-097	r/ LOST CITATION REPLACEMENT	Remove. Combined with COPY - PRINT fee
S-098	RIGHT-OF-WAY ENCROACHMENT PERMIT	\$195 plus \$50 ea addl insp after two
S-099	ANNUAL PUBLIC UTILITY ENCROACHMENT	\$1,175 per permit
S-100	CURB AND/OR GUTTER INSPECTION	\$175 per inspection
S-101	DRIVEWAY INSPECTION - RESIDENTIAL	\$175 per inspection
S-102	DRIVEWAY INSPECTION - COMMERCIAL	\$175 per inspection
S-103	PERMANENT ENCROACHMENT PERMIT	\$140 per permit
S-104	RIGH OF WAY INSTALLATION BY CITY	Fully allocated staff costs plus equipment, material and outside costs
S-105	RIGHT OF WAY MAINTENANCE(ABATEMENT)	Fully allocated staff costs plus equipment, material and outside costs
S-106	SEWER CONNECTION INSTALL BY CITY	Fully allocated staff costs plus equipment, material and outside costs
S-107	SEWER SERVICE REPAIRS BY CITY	Actual cost of staff at fully allocated hourly rate, materials, equipment and any other outside costs
S-108	RENTAL OF CONSTRUCTION WATER METER	\$230 per rental plus \$1,200 refundable deposit
S-109	UTILITY CONNECTION INSPECTION	\$100- 1st inspection \$100- 2nd inspection \$ 50 - ea addl inspection
S-110	BACKFLOW TEST NOTIFICATION	\$95- 1st notice \$45 - ea subsequent notice
S-110.1	FATS, OILS & GREASE ANNUAL INSP	\$215 per application
S-111	REPAIR WORK	Fully allocated staff costs plus equipment, material and outside costs
S-112	r/ SEWER TRUNK LINE INSTALL	Remove. Service is no longer needed
S-113	NEW UTILITY ACCOUNT	\$85 per account plus \$100 deposit, refunded after 12 months of good account standing
S-114	LATE PAYMENT - 1ST NOTICE	\$1 per notice
S-115	LATE PAYMENT - 2ND NOTICE	\$1 per notice
S-116	DOOR HANGER	\$50 per notice
S-117	PAYMENT PLAN PROCESSING	\$60 per request
S-118	RECONNECTION - NORMAL BUSINESS HOUR	\$85 per reconnection
S-119	RECONNECTION - AFTER HRS	\$230 per reconnection
S-120	WATER METER DAMAGE BY CUSTOMER	Fully allocated staff costs, equipment, material and outside costs for damaged water meter, meter box, or associated parts.
S-121	BUSINESS LICENSE - NEW APPLICATION	\$125- in town \$ 45- rental \$ 40 - out of town
S-122	BUSINESS LICENSE - RENEWAL	\$20 per business
S-123	CANNABIS EMPLOYEE BCKGROUND CHCK	\$130 per employee \$330 per manager
S-124	TEMPORARY OUTDOOR SALES PERMIT	\$85 per permit
S-125	GARAGE SALE PERMIT	\$5 per permit
S-126	CONSTRUCTION PERMIT CARD	\$20 per card

S-127	EVENTS PERMIT	Parks & Rec rental - \$140 per permit Museum rental - \$140 per permit plus \$250 rental plus \$250 refundable deposit Downtown/Parade - \$190 per permit plus actual cost of staff Temp Street Closure - \$190 per permit plus \$50 refundable deposit for barricades
S-128	BAD CHECK	\$100 per check
S-129	DUPLICATION - PRINTED	First 5 pages free, \$0.20/page if over 5 pages. Copies for FPPC purposes are free
S-130	DUPLICATION - ELECTRONIC	\$4 per device
S-131	DUPLICATION - FULL DOCUMENT	Actual cost of outside printer
S-132	INITIATIVE FEE	This fee is limited by State law. \$200 per initiative, fully refundable if initiative is placed on ballot
S-133	LEASED PROPERTY	Varies
S-134	r/ SUBORDINATON AGREEMENT	Remove. Service is no longer needed